

SHIPLEY NEIGHBOURHOOD PLAN
Steering Group Meeting
Monday 18th February 2019 at 8:00, Coolham Village Hall

MINUTES

1. Those Present and Apologies

Nicky Wiltshire (Chair - NW)	Lee Lovett (Vice Chair -LL)
Mark Beckett (MB)	Charles Coombe-Tennant (CCT)
Charlie Eustace (CE)	Gill Hood (GH)
Amanda Jupp (AJ)	Nigel Jupp (NJ)
Nigel King-Tours (NKT)	Gordon Lindsay (GL)
Jo Nunn (JN)	Marilyn Osbourne (MO)
Stephen Roggendorff (SR)	Ginny de Zoete (GdZ)
Paul Richards (Secretary – PR)	

Apologies – None

2. **Public Session** – three members of the public were present but no questions or representations were tabled.
3. **The minutes of the last meeting** of the 1st October 2018 were read and approved.
4. **Review of outstanding actions** - none
5. **HDC Health Check** – NW advised that the draft plan had been submitted to HDC for a health check. HDC has circulated the submission for comment from internal departments. The Group asked that this matter be expedited and GL agreed to chase up.
6. **Parish Design Statement** – NW updated the Group.
7. **NHP Conference – 30th January 2019** – NJ and PR updated the Group on the conference. The subjects included (a) the need for all NHPs to be reviewed over a 3-5 year period, (b) HDC's update on the progress on their local plan and (c) options for the future which could include allocation of housing numbers should the current 'unclassified settlement' designation change.
8. **Review of Project Plan** – NW circulated the revised timetable that suggests a Regulation 15 submission by June 2019 and a made plan by October 2019.
9. **Review of Budget** – PR advised that the SPC approved payment for the additional work related to the assessment of Local Green and that reserves remain healthy.
10. **AOB** – None

11. **Next meeting** – 7th March 2019.

Meeting closed at 19:57.

DRAFT