



# Shipley Parish Council

**Chair:** Cllr Matthew Payne, Purveyors Farmhouse, Coolham Road, Coolham, West Sussex, RH13 8GP  
**Email:** [cllr.payne@shipleyparishcouncil.org.uk](mailto:cllr.payne@shipleyparishcouncil.org.uk)

**Clerk:** Mr Paul Richards, Dawtreys, Bracken Lane, Storrington, West Sussex, RH20 3HR  
**Tel:** 07824 312070 **Email:** [shipleyparishclerk@gmail.com](mailto:shipleyparishclerk@gmail.com)  
**Website:** [www.shipleyparishcouncil.org.uk](http://www.shipleyparishcouncil.org.uk)

Dear Councillors,

You are duly summoned to an Ordinary Council Meeting of the Shipley Parish Council that will take place on **Monday 22<sup>nd</sup> April 2024 commencing at 7:30pm**. The meeting will be held at the Coolham Village Hall. Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

P.S. Richards  
Clerk to the Council

17th April 2024

## AGENDA

45. **Attendance and Apologies for Absence.**
46. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**
47. **Public Session** (Members of the Public may speak for up to 3 minutes at the discretion of the Chair).
48. **Approval of the draft Minutes from the last ordinary meeting held on 18<sup>th</sup> March 2024.**
49. **Matters Arising from Item 48** (For information only).
50. **Report from the County Councillor.**
51. **Report from the District Councillors.**
52. **Planning**
  - a) **Applications.**
    - **DC-23-2315 - Goodwin Cottage, Billingshurst Road, Coolham** - Erection of a single storey side extension (Retrospective) – extension of time to comment requested; and
    - **DC-24-0498 -Keepers Cottages, Coolham Road, Coolham** - Demolition of existing 2No cottages and erection of 1No dwelling with associated landscaping and car parking.
  - b) **Planning Matters.**
  - c) **Planning decisions**
    - **REFUSED - DC-23-1705 - Nightingale Farm, Sincox Lane, Shipley** - Extension to existing Glamping site approved reference DC/20/2046.
53. **Roads, Footpaths, Bridleways & General Maintenance of the Parish.**
54. **Resident Survey – Cllr Tuck.**
55. **WSALC and HALC – update from the Chairman.**
56. **Climate and Environment.**
  - Greener Shipley – Cllrs Tuck and Emrich.
57. **Finances.**
  - Approve the April payments.
58. **Discuss arrangements for the Annual Parish Meeting and Annual Council Meeting.**
59. **Dates of next meetings.**
  - The next **Annual Parish Meeting (APM)** will be held on 20<sup>th</sup> May 2024 commencing **7:00pm** at the Coolham Village Hall.
  - The next **Annual Council Meeting** will be held after the APM.
  - The next **Planning Sub-Committee Meeting** will be held on a date to be advised.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.