

SHIPLEY PARISH NEIGHBOURHOOD PLAN PROJECT PLANNER

ACTIVITY	PROPOSED START DATE	END START DATE	ACTUAL START DATE	ACTUAL END DATE	PROGRESS
GETTING STARTED					
Clarify if a plan is needed					Complete
Publicise the intention to produce a plan and contact key local partners					Complete
Speak to the local planning authority					Complete
NEIGHBOURHOOD FORUM					
Establish a Steering group and associated terms of reference					Complete
EARLY STAGE PLAN DEVELOPMENT ACTIVITIES					
Develop a community engagement strategy					Complete
Establish Plan scope and formulate draft vision and objectives					Complete
BUILDING THE EVIDENCE BASE					
Review existing evidence and identify further evidence required					Complete
Hold Community engagement events	Sep-16	Sep-16	Sep-16	Sep-16	Complete
Hold Focus Groups to identify key areas and build evidence base	Jul-16	Jul-16	Jul-16	Jul-16	Complete
Design, and despatch community survey	Feb-17	Mar-17	Feb-17	Jun-17	Complete
Analyse responses to Community questionnaire and prepare report	Jul-17	Aug-17	Jul-17	Aug-17	Complete
Develop key issues for Shipley including mapping of the key issues	Aug-17	Sep-17	Sep-17	Sep-17	Complete
<i>Call for sites</i>	<i>Jul-17</i>	<i>Aug-17</i>	<i>Removed from scope</i>		
<i>Site assessments</i>	<i>Aug-17</i>	<i>Sep-17</i>	<i>Removed from scope</i>		
Develop draft vision and objectives	Sep-17	Oct-17	Sep-17	Oct-17	Complete
Hold Community workshop	Nov-17	Nov-17	Nov-17	Nov-17	Complete
Analyse input from community workshop and write report	Nov-17	Dec-17			
Identify policies for inclusion in the plan	Dec-17	Dec-17			
WRITING THE PLAN					
Preparation of draft Neighbourhood Plan and policies including desktop publishing	Jan-17	Feb-17			
<i>Prepare SEA Scoping report, 6 week statutory consultation and analyse responses</i>	<i>Jan-18</i>	<i>Jan-18</i>	<i>Removed from scope</i>		
<i>Prepare SEA</i>	<i>Jan-18</i>	<i>Feb-18</i>	<i>Removed from scope</i>		
Update draft plan following outcomes of assessments	Feb-18	Feb-18			
PRE SUBMISSION CONSULTATION					
Consult on draft Neighbourhood Plan (reg 14) (engagement events)	Feb-18	Apr-18			
Analyse consultation input and update Neighbourhood Plan as necessary	Apr-18	May-18			
Prepare Basic conditions statement	Apr-18	May-18			
Prepare Consultation statement	Apr-18	May-18			
INDEPENDENT EXAMINATION					
Appoint Examiner	May-18	May-18			
Submit NHP to HDC	Jun-18	Jun-18			
Regulation 16 consultation (min 6 weeks - led by LPA)	Jun-18	Aug-18			
Preparation for and attendance at NHP examination	Jun-18	Aug-18			
Examination	Jun-18	Aug-18			
Examiners report published	Aug-18	Aug-18			
Consider recommended modifications and prepare final version of NHP	Aug-18	Aug-18			
REFERENDUM					
Publication of pre-referendum information and documents	Aug-18	Sep-18			
Referendum	Sep-18	Oct-18			
Publication of Referendum decision	Oct-18	Nov-18			
Neighbourhood Plan is 'Made'	Dec-18	Dec-18			