

SHIPLEY NEIGHBOURHOOD PLAN

Steering Group Meeting

Thursday 7th March 2019 commencing 8pm at the Andrew Hall, Shipley

MINUTES

1. Those Present and Apologies

Nicky Wiltshire, Chair (NW)	Lee Lovett (LL)
Marilyn Osbourne (MO)	Jo Nunn (JN)
Nigel Jupp (NJ)	Amanda Jupp (AJ)
Charles Coombe-Tenant (CCT)	Nigel King-Tours (NKT)
Paul Richards (Secretary – PR)	

Apologies – Gordon Lindsay, Mark Bennett, Stephen Roggendorff, Ginny de Zoete and Gill Hood

2. Members of the Public – no members of the public were present.
3. The minutes of the last meeting of the 18th February 2019 were read and approved.
4. Review of outstanding actions - included in the forthcoming agenda items.
5. HDC Health Check – NW advised that HDC had returned the draft NHP plan and supporting documents with a few suggested cosmetic changes to be considered. No material changes were highlighted by the HDC officers. She advised that clarification on the Local Green Spaces section was required and that the Group's planning consultants would make the necessary changes.
6. Strategic Environmental Assessment (SEA) Screening - NW advised the SEA screening would need to be undertaken before formal consultation takes place. The process will take HDC 6 weeks to review however, due to delays caused by increased activity, HDC will now re-commence the desk top exercise. The response from HDC is due to be received in line with plans to complete the necessary pre-consultation submission.
7. Review of Project Plan – NW circulated the revised plan. She advised that photographs were still required and PR agreed to collate a number of photos for the Group to consider at the next meeting planned for 4th April 2019 (before the SPC Planning Sub Committee).

The Plan showed a Regulation 15 submission by the summer of 2019 and NW will check any lead-in time for the Examiner. The pre-submission events were discussed including ideas for banners, publicity and advertising.

NJ advised that when the NHP is ready to be 'made', the HDC meeting on 16th October 2019 might be a suitable opportunity for ratification.

8. **Review of Budget** – PR presented the updated budget position that showed a surplus.
9. **AOB** – None.
10. **Next meeting** – 4th April 2019 commencing 7.30pm at the Coolham Village Hall.

Meeting closed at 20:36