

## SHIPLEY NEIGHBOURHOOD PLAN

### Steering Group Meeting

Monday 1<sup>st</sup> October 2018 commencing 8pm at the Coolham Village Hall

### MINUTES

#### 1. Those Present and Apologies

Lee Lovett (Chair - LL)	Stephen Roggendorff (SR)
Marilyn Osbourne (MO)	Gill Hood (GH)
Nigel Jupp (NJ)	Ginny de Zoete (GdZ)
Mark Bennet (MB)	Nigel King-Tours (NKT)
Paul Richards (Secretary – PR)	

Apologies – Nicky Wiltshire, Jo Nunn, Charlie Eustace and Gordon Lindsay

2. Members of the Public – no members of the public were present.
3. The minutes of the last meeting of the 6<sup>th</sup> August 2018 were read and approved.
4. Review of outstanding actions - included in forthcoming agenda items.
5. Local Green Spaces – LL confirmed that SPC had approved the recommendations from the Steering Group relating to the identified sites. NJ advised that he and NW meet with HDC on 16<sup>th</sup> August to expedite this matter.
6. HDC Health Check – PR reported that NW is still awaiting feedback from HDC's NHP team with regard to the existing Parish Design Statement and the SEA process. NJ advised on the outcomes of the recent NHP Conference :-
  - NPPF – new rules from January 2019 will increase the evidence requirements for new and in progress NHPs. This was a surprise and HDC were criticised for not sharing this earlier. After discussion, the Group felt that their consultants should also have advised on this important change. The need for a Housing Needs Survey was also considered;
  - NPPF – HDC might need to both reclassify settlements and add additional housing numbers to parishes;
  - Local Plan – a revised SHELAA would be circulated in late 2018;
  - Land Supply – HDC currently at 119% but this might reduce once the new housing allocation numbers are received;
  - NHP – only 5 NHPs out of 24 in the HDC area have been 'made'; and
  - Networking – NJ advised that the conference enabled local networking and sharing of best practice.
7. Review of Project Plan– no update.
8. Review of Budget – PR reported that SPC would approve NHP expenditure at their meeting on 4<sup>th</sup> October 2018.

9. **AOB** – None

10. **Next meeting** – 8<sup>th</sup> November 2018 commencing 8pm at the Andrew Hall

Meeting closed at 20:24.