



Shipley Parish Council

Chairman: Mr Jamie Coad, Vine Cottage, Thakeham Road, Coolham, West Sussex, RH13 8QD.
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Clerk: Mr Paul Richards, Dawtreys, Bracken Lane, Storrington, West Sussex, RH20 3HR
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Dear Councillors,

You are duly summoned to an Ordinary Meeting of the Parish Council that will take place on Monday 15th January 2018 at the Coolham Village Hall commencing at 7.30pm.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chairman.

P.S. Richards
Clerk to the Council

8th January 2018

AGENDA

1/18 Attendance and Apologies for Absence

Recommendation: To accept apologies and reasons for absence.

2/18 Public Session (Members of the Public may speak for up to 3 minutes on an Agenda item at the discretion of the Chairman).

Recommendation: To note any comments

3/18 To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.

Recommendation: To receive any declarations of interests from members in respect to items on the agenda.

4/18 Approval of the Minutes of the ordinary meeting of the Parish Council held on 14th December 2017

Recommendation: The Council to approve and the Chairman to sign as a correct record, the minutes of the ordinary meeting of the Parish Council held on 14th December 2017.

5/18 Matters Arising from Item 4/18 (For information only)

Recommendation: To note the information.

6/18 To receive written applications for the office of Parish councillor and to Co-opt a candidate to fill the existing vacancy

Recommendation: To review applications and Co-opt a suitable candidate.

NOTE – the Chairman will adjourn the meeting after candidate presentations to enable Members, without the public present, to discuss and consider the candidates. The public will be invited back into the meeting before voting takes place.

7/18 Report from the County Councillor

Recommendation: To note the report.

8/18 Report from the District Councillors

Recommendation: To note the report.

9/18 Report from Representatives on Outside Organisations

Recommendation: To note the report.

10/18 Chairman's Announcements

Recommendation: To note any comments.

11/18 Planning Applications

- **DC/17/2655 - 134 Cooks Cottage, School Lane, Shipley** - Part retrospective application for the installation of a vehicular entrance gate and proposed installation of pedestrian gate and archway. Variation to the application considered by the Parish Council on 14th December 2017.
- **DC/17/2811 - Lower Barn, Brooks Green Road, Coolham** - Removal of condition 3 to previously approved DC/11/1501 (Variation of condition 3 of planning permission DC/10/2191 (Change of use of redundant farm buildings (units 1-4 Lower Barn) to B8 use) to occupation of the site by Mr C Thornton). This would enable the wider and continued use of the approved Class B1/Class B8 employment premises

Recommendation: Review and comment on planning applications and submit response to Horsham District Council

12/18 Planning Decisions – review outcomes of recent planning applications

Recommendation: Note decisions made by Horsham District Council.

13/18 Roads, Footpaths, Bridleways & General Maintenance of the Parish
Pavements – update from Councillors.

Recommendation: Report maintenance problems within the parish and submit on line to appropriate authority.

14/18 Neighbourhood Plan Update

Recommendation: Note outcome and approve recommendations of the Shipley Neighbourhood Plan Steering Group

15/18 – Quarter 3 Budget Report and Material Variances

Recommendation: To approve the report.

16/18 Payments

Recommendation: To authorise payments to creditors as detailed in the report and approve bank transfers.

17/18 Date of next meeting:

Monday 12th February 2018 at the Andrew Hall, Shipley at 7:30pm.

Subject to planning applications and a requirement for an extraordinary meeting.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.