



Shipley Parish Council

Chair: Cllr Phil Baxter, 7, Kings Platt, Shipley, West Sussex, RH13 8AX
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Dear Councillors,

You are duly summoned to a Planning Sub-Committee Meeting of the Shipley Parish Council that will take place on Monday 5th July 2021 commencing 8pm. The meeting will be held at Shipley CE Primary School Hall, School Lane, Shipley, West Sussex, RH13 8PL.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

As this will be a face-to-face meeting held in public by the parish council during the Coronavirus pandemic, please be aware there will be restrictions in place during the meeting to ensure the safety of all in attendance. These restrictions will include:

- Social distancing;
- The wearing of face masks;
- Hand sanitising on entry to the meeting room;
- A limit on numbers in the meeting room itself (only six members of the public).

In order to ensure the limit is not exceeded, any person who wishes to attend the meeting must register their desire to attend by emailing shipleyparishclerk@gmail.com or by phone to 07824 312070. Priority will be given to those who have registered to address the meeting as a public speaker; other requests to attend will be allocated on a 'first come, first served' basis.

P.S. Richards
Clerk to the Council

30th June 2021

AGENDA

1. Attendance and Apologies for Absence.
Recommendation: To accept apologies and reasons for absence.
2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.
Recommendation: To receive any declarations of interests from members in respect to Items on the agenda.
3. Public Session (Members of the Public may speak for up to 3 minutes at the discretion of the Chair).
Recommendation: To note any comments.
4. Approval of the Minutes of the Planning Sub-Committee Meeting of the Parish Council held on 18th January 2021.
Recommendation: The Council to approve and the Chair to sign as a correct record, the minutes of the Ordinary Meeting of the Parish Council held on 18th January 2021.

5. Matters Arising from Item 4 (For information only).
Recommendation: To note the information.

6. Planning Applications.
 - **DC-21-0860 - Land Adjoining Goodwin Rise, Billingshurst Road, Coolham** - Application to confirm the use of building as a single dwelling house for a period of more than four continuous years before the date of this application (Lawful Development Certificate - Existing);
 - **DC-21-1184 - Palaceland Farm, Hooklands Lane, Shipley** - Erection of a single-storey detached garage;
 - **DC-21-1214 - Copyhold Farm, Coolham Road, Coolham** - Conversion of detached dwelling house to form 2no dwelling houses with associated alterations; and
 - **DC-21-1017 - Chestnuts, Trout Lane, Brooks Green** - Erection of a two-storey side extension and installation of new cladding, windows and doors to existing dwelling.

7. Planning Matters.
Recommendation: Note decisions made by Horsham District Council and review updates.

8. Dates of next meetings.
 - The next **Planning Sub-Committee Meeting** will be held on 12th August 2021 at a location to be advised.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.