

Shipley Parish Council

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The Minutes of the Ordinary Council Meeting of Shipley Parish Council held via a Zoom video/audio conference on Thursday 15th March 2021 at 8pm

31. Attendance and Apologies for Absence.

Those Present: Cllr Baxter (Chair), Cllr Lindsay (Vice Chair), Cllr Beckett, Cllr Emrich, Cllr Larcombe, Cllr Wiltshire and Cllr De Zoete.

Also Present: P. Richards (Clerk)

Apologies: Apologies were accepted from Cllr R Rogendorff and Cllr Woodage.

32. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.

Item 45 – Cllr Baxter declared an interest as the Chairman of Billingshurst Community Transport.

33. Public Session (Members of the Public may speak for up to 3 minutes on an Agenda item at the discretion of the Chair).

None

34. Approval of the Minutes of the Ordinary Council Meeting held on 18th February 2021.

Cllr Larcombe disagreed with Minute 23 and ask that it be amended. The Chairman agreed to the proposed amendment. The revised Minutes will be tabled at the next meeting for approval.

35. Matters Arising from Item 34 (For information only).

- Item 25 – the Clerk advised that he had written to the organiser regarding the Coolham airfield signs.

36. Report from the County Councillor – no update.

37. Report from the District Councillors.

Cllr Lindsay advised he was spending most of his time working on the HDC's local plan and referred to the Wealdcross development. This was one of several sites HDC are reviewing as a strategic site option as required to meet the five-year land supply requirement. Cllr Emrich updated members on the opposition to this site and that the local action group had been addressed by a Horsham councillor encouraging them to step up their efforts. He advised that, together with Cllr Lindsay, he had met with the HDC Leader and Chief Planning Officer to review wildlife conservation initiatives. Cllr Emrich drew their attention to the "Wilder Horsham District" which was an innovative five-year partnership between Sussex Wildlife Trust and Horsham District Council working to deliver a Nature Recovery Network for Horsham District. He hoped that this project would sway the minds of HDC to recommend Wealdcross as an unsuitable strategic site.

After review and further discussion, the Chairman asked what action SPC could take. It was **AGREED** that SPC support the local action group and that the Chairman should contact the Chair of West Grinstead PC's Planning Committee to discuss this matter.

38. Planning Applications

- **DC/21/0226 - Bridge Hill Farm, Thakeham Road, Coolham** - Erection of a two-storey rear extension.
Members voted to support the application.
Votes – 6 for with 1 abstention.

39. Planning Decisions.

The Clerk advised that application DC/20/2046 (Glamping site, Sincox Lane, Shipley) had been approved by HDC despite it being objected to by SPC Members. Cllr Lindsay advised that he and HDC Cllr Stannard had been charged by HDC's Planning Committee to review the implementation of the planning conditions attached to the decision notice to ensure that these conditions were complied with.

40. Roads, Footpaths, Bridleways & General Maintenance of the Parish Pavements – update from Councillors.

- Cllr Baxter referred to the relocated footpath at Palacelands Farm. This had now been finalised;
- Cllr de Zoete referred to the uneven road surface and potholes on the A272 from Shipley Paygate to Buck Barn. The Clerk was asked to write to WSCC Cllr Jupp and refer the matter to her.

41. WSALC.

The Chairman provided an update on recent developments. He considered that the actions of the former WSALC Board, to seek better value for money for members' services, had been largely vindicated: Members would receive a 10% discount on the membership fee for 2021-2021 (based on the subscription cost from last year); the changed provision of services to Members would result in lower costs to them; continuity of service provision would be maintained; and costs to Members could be reduced even more, once the provision of services and associated costs were reviewed, as expected, during the six months of the new contract on service provision. He advised that the term of office of Directors nominated by HALC ended at the Annual General Meeting of HALC when Officers are elected, so his appointment as a Director and Board member of WSALC would probably cease at the HALC AGM (to be held in April 2021).

42. Metal detecting request.

The Chairman referred to the metal detecting application for the Coolham playing field, circulated previously. As the applicant's membership to the National Council for Metal Detecting was illegible, Members asked that the Chairman and the Clerk review the application and propose an operating guide for future requests.

43. Neighbourhood Plan Update.

Cllr Wiltshire advised that Horsham District Council was looking to take the SPC neighbourhood plan to referendum on the 6 May 2021. The final versions of the plan and supporting statements will be uploaded to the SPC website. A hard copy can be made available to view, by appointment only, via the parish clerk.

The Chairman suggested that, to encourage parishioner to vote in the referendum, a leaflet might be posted to each household in the parish. After review and discussion, Members **AGREED** that only the formal notice be published in accordance with HDC's guidance.

44. Finance.

- (a) **Payments** - The Chairman presented the report and Members **AGREED** that the payments be made. The payment schedule is attached at Appendix A.

45. Donations.

Cllr Baxter reminded Members of his declared interest in the application from Billingshurst Community Transport (BCT). Cllr Lindsay asked if BCT served many residents in the parish. The Chairman advised that to his recollection (as a volunteer driver) three Shipley parish residents, possibly more, had used the service.

Referring to the SPC Donation Policy, Cllr Wiltshire suggested BCT would be required to complete the necessary donation application form and asked the Clerk to contact them accordingly. She also proposed

that, in 2021/22, all donation applications should be considered on their merits and with reference to SPC's Donation Policy. Members **AGREED** with this proposal.

46. Arrangements for the Annual Parish Meeting (APM) – 12th April 2021.

The Chairman referred to the present Covid regulations that would require this meeting to be held virtually via Zoom. Members **AGREED** that the APM be held via Zoom. The Chairman and Clerk agreed to prepare an agenda and plan for the Annual Parish Meeting scheduled for 12th April 2021.

47. Dates of next meetings

- The Annual Parish Meeting will be held on 12th April 2021;
- The next Ordinary Parish Council Meeting will be held on a 15th April 2021 and
- The next virtual Planning Sub-Committee Meeting will be held on 6th April 2021.

The Chairman and Clerk agreed to prepare an agenda and plan for the Annual Parish Meeting scheduled for 12th April 2021.

There being no further business the Chair closed the meeting at 21:37

Signed Chair

Date.....

Acronym Information

AIRS	Action in Rural Sussex
AGAR	Annual Governance and Accountability Return
CIL	Community Infrastructure Levy
CSW	Community Speed Watch
FB	Facebook
FOSP	Friends of Shipley Parish (Charity)
HALC	Horsham Association of Local Council
HDC	Horsham District Council
HDPF	Horsham District Planning Framework
HAMSVA	Horsham and Mid Sussex Voluntary Association
LGS	Local Green Space
NALC	National Association of Local Councils
NHP	Neighbourhood Plan
PROW	Public Rights Of Way
SEA	Strategic Environmental Assessment
SDNP	South Downs National Park
SHELAA	Strategic Housing Economic Land Availability Assessment
SLCC	Society of Local Council Clerks
SPC	Shipley Parish Council
SSALC	Surrey & Sussex Association of Local Councils
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
WSCC	West Sussex County Council

